



Illinois State University
Office of Admissions
Campus Box 2200
Normal, IL 61790-2200

Telephone: (309) 438-2181 Toll free: (800) 366-2478 TTY: (309) 438-2006
E-mail: admissions@IllinoisState.edu Web site: IllinoisState.edu/admissions

Thank you for your interest in Illinois State University. The following information will help you complete the International Admission Application. The application is for undergraduate and graduate students. All students who are not U.S. citizens or who have not been approved for U.S. Permanent Resident status are considered international students and should complete this form.

Application fee

A \$40 nonwaivable, nonrefundable application fee is required. Your application will not be processed without the application fee.

Graduate student

Application and required document deadlines

(all deadlines are subject to change).

- Fall (begins in August)—**May 1**
(Most graduate programs have earlier deadlines.)
- Spring (begins in January)—**October 1**
(Most graduate programs have earlier deadlines.)
- Summer (begins in June)—**April 1**
(Not all programs offer summer admission.)

Undergraduate student

Application and required document deadlines

(all deadlines are subject to change).

- Summer (begins in June) and Fall (August)
Application: **March 1** Required documents: **April 1**
- Spring (begins in January)
Application: **September 1** Required documents: **October 1**
(Due to space limitations, new beginning freshman and freshman transfer admission may be offered on a case-by-case basis for the spring term.)
- Your application is only valid for the term indicated on your application. If you are unable to attend and wish to be considered for a future term, you must contact the Office of Admissions and meet all deadlines for the term.

Required documents

In addition to submitting the application for admission students need to submit the following:

1. Official academic records (one in English, one in the native language), verified with fresh seals and signatures, sent directly from each school or university attended. Students entering as freshmen are required to send official high school records and exam results. Undergraduate transfer students should send catalogs and course descriptions with translations.
2. Official Test of English as a Foreign Language (TOEFL) scores sent directly from Educational Testing Services (ETS) or official test score of the International English Language Testing System (IELTS) sent directly from the testing center that administered the test. **Student copies will not be accepted.** See the language requirement section for required scores. The test bulletin of information and registration forms are usually available at American embassies and consulates, offices of the United States Information Agency, or online at www.ets.org. **The institution code to forward your scores to Illinois State University is 1319.**

3. Official Graduate Record Examination (GRE) general test scores are required for applicants to most master's degree programs and all doctoral programs. Some departments also require the subject test for graduate admission. The score report must come directly from ETS at www.ets.org. **Student copies will not be accepted. Forward your scores to Illinois State University—institution code 1319.**
4. Official Graduate Management Admission Test (GMAT) scores are required for applicants to College of Business graduate programs (accounting and M.B.A.). The report must come directly from Pearson VUE at www.VUE.com. **Student copies will not be accepted. Forward your scores to Illinois State University—institution code 1319.**
5. Three letters of recommendation are required for applicants for **all** doctoral programs. Some departments require recommendations for master's degree programs. Some graduate programs require additional materials. Please view the materials and requirements for your program at www.admissions.ilstu.edu/graduate.
6. Financial documentation: For students seeking F-1 (student) status, the Declaration of Finances must show assured support for the first year and projected support for all remaining years. Bank certification is required for assured-support amount. If funds are from a source other than the applicant, the sponsor must sign the form and note the amount of funding pledged. Bank certification must bear fresh seal of financial institution. All signatures must be in fresh ink. No photocopies or faxes are allowed. For students who plan to attend on a visa status other than student status, proof of that status is required. (Send a copy of your visa.) International students must pay for their education from personal or family funds or with the help of a sponsor. U.S. government financial aid is available only to citizens and U.S. permanent residents.
7. Passport: Please send a copy of your current passport so we may ensure that the spelling of your name is consistent on all documents.
8. **All documents submitted to the University become its property. Documents will not be released to students nor will they be forwarded to other institutions or agencies.**

Receipt of application

We will acknowledge receipt of your application and will inform you when a decision regarding your admissibility has been reached. **Due to the volume of e-mail requests, we are unable to respond to e-mails regarding application status.**

Language requirements

An international applicant whose native language is not English must submit a Test of English as a Foreign Language (TOEFL) score report or official test score of the International English Language Testing System (IELTS). Some departments waive the score requirement for applicants with an earned bachelor's degree or master's degree in the United States if the student has resided in the United States for at least one year at the time of admission.

The minimum acceptable TOEFL score is 550 for paper/pencil tests and 213 for computer-based tests and 79 for iBT/Next Generation scores for all undergraduate and most graduate majors. The minimum acceptable IELTS score is 6.5 band for all undergraduate and graduate students. **(Several graduate majors require a higher score.)**

The score report must be official. If the test date is within the last two years, the official score report must come directly from the testing center. If the test date was more than two years ago, a verified copy from an accredited U.S. college or university is acceptable. If the test date was more than two years ago and no official or verified report is available, applicant must retake the examination and request an official report from the testing center.

Important information for students transferring from a U.S. high school, college, or university

If you currently hold an F-1 or J-1 visa from a U.S. high school, college, or university your immigration information stays at your current school until you notify your international advisor of the date you wish to transfer to Illinois State University and be released from their immigration coverage (generally at the end of your last term of enrollment).

Your advisor will then enter your "intent to transfer" information on the Student Enrollment and Visitor Information System (SEVIS) system. When the release date arrives, Illinois State University will issue a new I-20. Please notify the Office of Admissions of any address changes that may have occurred since you submitted your application for admission.

Housing

Housing information will be included in your pre-arrival packet once your admission has been approved. Residence hall applications will be completed during student orientation. Therefore, it is not necessary to request a residence hall application.

There are also two university-owned apartment complexes that are available to qualifying graduate and/or married students. Because there is often a waiting list for these apartments, it is recommended that you contact University Housing Services, Campus Box 2600, Normal, IL 61790-2600 USA.

Request for Social Security number

Once you receive a Social Security number (SSN), you must provide it to the Office of Admissions to include as part of your application for admission. The SSN is required for all students with specific exceptions as required by immigration law. Your SSN is considered the best and most effective way to uniquely identify you for the purpose of accurately maintaining your education records and is required for federal reporting. Once received, your SSN will be replaced by a random nine-digit ID number, which will be considered your University ID (UID). If you already have a UID (by previous or current attendance, employment, etc.) a new one will **not** be generated. Your SSN will be stored in a single secured location as required by university policy and will not be used for internal university business.

English Language Institute

Students whose TOEFL or IELTS scores do not meet the minimum requirement are invited to apply to the University's Intensive English Program. Information is available by writing to the following address:

Illinois State University
English Language Institute
Campus Box 6123
Normal, IL 61790-6123
USA

You may also view the Web site at www.English.ilstu.edu/eli

Criminal activity disclosure

Illinois State University is committed to maintaining a safe environment for all members of the University community. Therefore, applicants who are under current indictment of or have been convicted of a felony (this does not include routine traffic offenses, misdemeanors, or juvenile proceedings) are required to disclose this information as a mandatory step in the application process. A previous felony conviction or current indictment requires review by the University prior to an admission decision being made.

Please submit the following for review:

- A brief explanation of felony conviction or current indictment
- Date(s) of conviction or current indictment
- Location (city, state, country)
- Court disposition (outcome and sentence, if applicable)
- A grant of permission to the University for complete access to criminal records, if any

Send complete information at the time of application by certified mail to:

Illinois State University
Office of Admissions, Review Committee
Campus Box 2200
Normal IL 61790-2200
USA

Applicants are responsible for verifying that all required information has been received by the University and for maintaining a copy of the receipt certifying submission. Questions in regard to the information to be submitted or the review process should be directed to the Office of Admissions.